 Georgia
The Embassy of the United States of America is seeking candidates for the position of Programmm/Property Manager-Assistant.
To be considered, applicants must have the following qualifications:

Education: University degree, diploma in finance or accounting desirable.

Work experience: 3-5 years of supply or related experience.

Language: English level IV (good working knowledge).

Skills: Proficiency in personal computer skills and appropriate programs, such as Lotus, WordPerfect, etc.

Applicants who don't meet the requirements of the position will not be interviewed.

Those interested in applying should obtain an application from the U.S. Embassy, 30 Menssi St., or contact the Embassy during reception hours: 11:00-13:00, Monday through Friday. Completed applications will be accepted until filled.